

City of Flagstaff Recreation Services

Location: 1702 N. Fourth Street, Flagstaff, AZ 86004

Mailing Address: 211 W. Aspen Ave., Flagstaff, AZ 86001

Phone: (928) 213-2300 Fax: (928) 556-1226

Use Permit Application

Event Name: (if applicable)	
Name of Facility/Park:	Estimated Attendance:
Specify Ramada Number/Location: (1, 2, North, South, etc. if applicable)	
Date(s) & Hour(s) of Use (include set-up & break down time):	
Organization's Name (if applicable):	
Full Name of Person Responsible:	
Address:	
City: State:	Zip:
Home Phone: Work Phone:	E-Mail:
I need an Alcohol Beverage Permit – Bushmaster and P	onderosa Parks only
PLEASE CHECK ALL THAT APPLY TO THIS	S EVENT
This event will be open to the general public	
I will distribute or sell food, alcohol, non-food items or services to the gener	ral public (does not include private functions)
This is an athletic tournament or event	
I will have amplified entertainment beyond that of a boom-box or small ste	reo
This event will have set-up that includes a bounce house, carnival ride, tent	or canopy
☐ I will need to use the adjacent sports fields for games or activities	
☐ I will need exclusive use of the parking lot	
☐ I will be using a generator	
☐ I will have over 150 guests at this event	
Please give a brief description of your activities:	
THE INFORMATION ABOVE WILL BE REVIEWED TO DETERMINE IF YOUR EVENT WILL THIS EVENT FALL INTO THE CATEGORY OF SPECIAL EVENT, A RECREATION STAFF MEI AND PROVIDE INFORMATION ON ADDITIONAL APPLICATION STEPS AND/OR FEES.	•
The Applicant agrees to defend, indemnify, and hold harmless the City of Flagstaff, its agen and against any and all claims, damages, losses, and expenses (including but not limited to a proceedings), relating to, arising out of, or alleged to have resulted from the acts, error, memployees, contractors, subcontractors, customers, invitees, guests or other persons doing be Event described in the Application, provided that such claims, damages, losses and expenses destruction of property. I have read and understand all of the attached policies and we conditions of use as written. I understand that the event permit is not transferable to any or	attorney fees, court costs, and the cost of appellate istakes, or omissions of the Applicant, its agents, business with the Applicant, in connection with the sare attributable to bodily injury or to injury to or will abide by all policies, rules, regulations, and
Annilland to Clause to the	Office Use Only
Applicant's Signature:	Special Event Standard Rental
Date	Reviewed by Date